

Position: **Quantity Surveyor**

Job Number: QS4411001

Location: Perth

Schedule: Full time

Description: Ideally, you will be degree qualified within Construction or quantity surveying and have a minimum of 5 year's experience in a similar role within the construction industry. You must be able to demonstrate excellent skills within cost planning and contract administration.

Main duties are as follows:-

- Approving and monitoring Work Request
- Support contract management and administrative activities.
- Work closely with Contract Manager/Contract Advisor regarding contract activity planning.
- Support and understand the reporting requirement.
- Where appropriate, documentation handling and management.
- Supporter of contracting best practices.
- Cost Planning
- Forecasting
- Risk Management
- End of Month reports

The company are offering an excellent package and superb long-term development.

Applications: Email your resume in the strictest confidence to Shirley@exemplar.com.au